

2019 Kangnam University Scholarship Sponsored by Shimjeon Foundation Application Guidelines

2018.10

1. Program Objective

Kangnam University and Shimjeon Foundation invite foreign students having a difficulty in studying due to financial reason in spite of excellent academic ability and passion.

Offering opportunities to learn and experience in Korea, as well to foster global brains who will do much to develop their countries and the international society.

2. Course of Study

- (1) Language course: 1-year Korean language program
- (2) Undergraduate course: 4-year Bachelor's degree course
- (3) Graduate course: 2-year Master's course or 3-year Doctor's course

3. Qualifications

Category	Korean language course	Regular Course		Note
		Undergraduate course	Master's or Doctoral course	
Nationality	Korean national/resident abroad or Overseas Korean can apply for this course	Applicant and both parents must be a citizen of the country to which scholarships are offered.		Regular course 1. Dual citizen can't apply 2. Neither the applicant nor the parents should hold the Korean citizenship
Education background	Finished or be scheduled to finish formal education of elementary, middle, high school for undergraduate course, bachelor degree for master's course and master's degree for doctor's course outside of Korea as of March 1, 2019		Korean language course: Minimum high school graduate as of March 1, 2019.	
Grade	Grade Point Average (G.P.A.) above 80% from the last educational institution attended or have earned top 20% of G.P.A. among graduates in the same year.			
Health	Adequate health, both physically and mentally (Tuberculosis, AIDS and proof of immunization required)		Persons who are pregnant and have a chronic disease or need regular treatment can not apply.	
Recommendation letter	Recommendation letter from the Embassy of the Republic of Korea required		Refer to the section '9. Place and submission'	
Korean Language Ability	N/A	TOPIK level 1 (Optional)	TOPIK level 1 (Compulsory)	Condition: Min. TOPIK level 1 or higher level certificate required for Master's or doctoral course applicant

※ Preferential selection for Korean language ability

- According to government policy, only applicants achieving TOPIK(Test of Proficiency in Korea) level 3 or KNKPT(Kangnam Korean Proficiency Test) level 3(Undergraduate), level 4(Master, Doctoral course) can apply for the regular program since 2011.
- From Jan. 1, 2020 for students from the following countries, TOPIK 2(Korean language), TOPIK 3(Undergraduate), TOPIK 4(Master, Doctoral) is required to Visa application.
[26 countries] Guinea, Millie, Uganda. Ethiopia, Cameroon, China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine, Nigeria, Ghana, Egypt, Peru
- For the regular course applicant who doesn't have basic knowledge of Korean language, Language Education Center of Kangnam University shall support maximum one (1) year of Korean language course and only who achieve required Korean language level can apply for the regular course.
- Grantees who has a TOPIK level 4 or higher level holder must start their regular course without Korean language course.
- In order to graduate, student must pass TOPIK 4 before the evaluation period of a graduate-to-be.
- Fail to pass required Korean language level after maximum one (1) year of Korean language course, financial support shall be suspended until student achieves required Korean language level. Student shall be responsible for the tuition fee and dormitory fee during the scholarship suspended period.

- Prior Korean language study (master the rudiments of grammar) is highly required due to above-mentioned reason.
- For the Korean language course applicant, switching application to regular course shall not be accepted after 1 year of language program.

4. Scholarship benefits and support range

(1) Scholarship Benefits

- 1) Language course: 1 year Korean language program only
- 2) Undergraduate course: 4 years after successfully completing 1-year Korean language program
- 3) Master's course: 2 years after successfully completing 1-year Korean language program
- 4) Doctor's course: 3 years after successfully completing 1-year Korean language program
 - Korean Language Program support for regular course applicant: Maximum 1 year (4 semesters)
 - The scholarship will be terminated when student graduates earlier than total scholarship period.
 - For the doctoral course student only, 1 times extra 6 months of dormitory, medical insurance and minimum living expense support will be granted after scholarship period ends.

(2) Scholarship benefits

- 1) Application Fee: KRW 100,000 (equivalent)
- 2) Entrance Fee: KRW 900,000 (equivalent)
- 3) Tuition: KRW 7,000,000 ~ 11,000,000 per year (equivalent)
- 4) Korean Language Training Fee: KRW 5,000,000 for max. 1 year (4 semesters)
- 5) Dormitory: KRW 2,000,000 per year
 - ※ Student bears dormitory deposit and student council fee
 - Dormitory deposit (KRW 10,000): each semester, summer & winter vacation
 - Student council fee (KRW 20,000): each semester
- 6) Medical Insurance: The medical expense is to be reimbursed through the insurance company to the grantee after s/he pays first. However, the expense for Psychiatric disorders, pregnancy, childbirth, brain diseases, obesity, urinary disorders etc. will not be covered.
- 7) Airplane ticket: The scholarship covers an economy class flight with the shortest route between a scholar's country and Korea. A one-way ticket to Korea will be offered to each scholar at the beginning of the scholarship program; another one-way ticket from Korea will be offered for those who complete their studies under the scholarship program.
- 8) Other costs such as personal expenses, textbook and so on will be borne by scholar.
 - ※ Upon student's voluntary attendance to Kangnam University Church, the applicant may receive living expense support (Max. KRW 200,000/month) from Kangnam University Church.

(3) Notes

- 1) The fees for domestic travel within a scholar's home country and Korea will not be provided.
- 2) Travel insurance to and from Korea will not be provided.
- 3) Airfare for entry will not be provided who are currently living in Korea for academic study or employment as of the date of application.

4) **In case a scholar withdraws from the scholarship program within the first 3 months after entering Korea, s/he must return all scholarship benefits offered, which includes the entry airfare, monthly living cost support, language training fees, tuition fee, dormitory and medical insurance.**

5) The return flight ticket will not be offered for those who withdraw during scholarship program.

(4) Disqualification of scholarship

If a grantee is found engaged in any of the following activities during one's stay in Korea, his/her scholarship will be suspended and then will be disqualified from a grantee position.

- 1) When any documents of the scholarship application has been found false
- 2) When the grantee is punished by the university or involved in any form of political activity
- 3) When the grantee has violated the written pledge which s/he has given to Kangnam University
- 4) When the grantee dishonor the name of Kangnam University or Shimjeon Foundation with civil, criminal, social scandal and in the event of a student posting on personal or public online social media slander or negative mean comments while attending Kangnam University

5) Grades

Korean language course	Regular course applicant: fail to pass required Korean language level during 1 year (4 semesters) of Korean language program.	Individual financing or disenrollment
	Failing Korean language class twice in a row	Drop out and return home
Undergraduate course	Below GPA 2.5: 3 times Below GPA 1.5: 2 times	Disqualification of scholarship
Master's & doctoral course	Below GPA 2.5: 2 times	Disqualification of scholarship

5. Admission Schedule

Application Deadline	Jan. 4, 2019	
Phone Interview (if necessary)	Jan. 2019	
Awardees Announcement	Late Jan. 2019	
Entry schedule for language course & undergraduate course	Entry	Feb. 25~27, 2019
	Korean language test & opening bank account	Feb. 28, 2019
Entry schedule for master's & doctoral course	Entry	May 14~16, 2019
	Korean language test & opening bank account	May 17, 2019

※ Deadline for application is based on the date of arrival.

※ Email submission of scanned files (PDF format) of all the required documents and passport size color photo file to jinwoo.knu@gmail.com beforehand sending original documents is essential due to the potential postal delay of the year-end and new year.

※ We allow no exceptions original documents or scanned files delivered to Kangnam University after Jan. 4, 2019 for internal approval and issuing documents for visa, arranging airplane ticket etc.

※ The above schedule shall be changed with notice.

6. Courses and Programs

(1) Undergraduate course

College	Department	Major
College of Welfare Convergence	Division of Social Welfare	Major in Social Work
		Major in Social Services Policy
	Department of Silver Industry	
	Division of Converging Welfare Talent	Major in Universal Visual Design
		Major in Fine Arts Culture Welfare
College of Business Administration and Management	Division of Global Business Administration	Major in Business Administration
		Major in International Trade
	Department of Economics and Tax Administration	
	Department of Public Service	
College of Global Talent	Division of Interdisciplinary Studies	
	Department of Christian Studies	
	Department of Korean-English Cultural Content	
	Division of Global Studies	Major in International Studies
Major in Chinese Studies		
College of ICT Construction & Welfare Convergence	Department of Music	
	Division of Software Application	Major in Software
		Major in Virtual Reality
	Department of IoT Electronic Engineering	
	Division of Industrial Data Science	Major in Industrial Business Administration Engineering
Major in Data Science		
Division of Real Estate and Construction	Major in Real Estate Science	
	Major in Urban Planning and Convergence Engineering	

(2) Graduate course (Master, Doctor)

Master's degree	Theology, Business Administration, Tax Administration, International Trade, Psychology, Korean Language and Literature, Education, Social Welfare, Sign language interpretation, Health Science, IoT Electronic Engineering, Real Estate, Silver Industry
Doctoral degree	Theology, Real Estate, Tax Administration, Education, Social Welfare, Business Administration, Korean Language & Literature

7. Application and Evaluation Procedure

Applicant	Embassies	Embassies	Kangnam University	Kangnam University
Submission of applications	Selection of candidates	Forwarding the recommendation letter & the applications	Receipt & Review of the documents	Awardees Announcement

8. Required Documents

(1) Korean Language course

No.	Documents	No. of copies	Note
1	Application form	1	Prescribed form
2	Picture	2	Passport size, color, background color should be white Color scanned file should be sent to jinwoo.knu@gmail.com
3	Study plan, Self-introduction	1 of each	Prescribed form
4	Diploma of last educational institution	1	- Original copy and notarized translation in English or Korean, - Apostille certificate: if applicable.
5	Transcript	1	Original copy and notarized translation in English or Korean
6	Letter of Recommendation	1	Korean embassy
		1	Teacher or professor of one's affiliated institution
7	Copy of passport	1	
8	Certificates of a citizenship of the applicants and his/her parents	1 of each	A birth certificate or a copy of passport, etc.
9	Official documents indicating the family relationship between the applicant and parents	1	Original copy and notarized translation certificate in English
11	Medical report	1	Original copy (notarized translation in English or Korean)
12	TOPIK certificate	1	If applicable. Valid within 2 years as of Mar. 1, 2019

[Note]

- a) All the documents are to be filled out either in Korean or English in block letters (Print or type). Certificates, diploma, transcripts, credentials, etc. issued in languages other than English must include notarized translation in English or Korean. Confirmation stamp on the translated documents from Korean Embassy/consulate in the country of applicants shall be accepted.
- b) Submitted documents will not be returned to the applicant.
- c) Incomplete or incorrect documents shall be rejected by Kangnam University.
- d) Name on the notarized translation certificate should be in English
- e) Educational certificate (diploma) with notarized documents in Korean should be certified by Apostille or Korean Embassy/Consulate in your country
 - ※ Relevant nations of Apostille or certified by Korean embassy (consulate)
 - Hague Apostille Country list: <http://www.internationalapostille.com/hague-apostille-member-countries/>

(2) Undergraduate course

No.	Documents	No. of copies	Note
1	Application form	1	Prescribed form
2	Picture	2	Passport size, color, background color should be white Color scanned file should be sent to jinwoo.knu@gmail.com
3	Study plan, Self-introduction	1 of each	Prescribed form
4	Diploma	1	- Original copy of a high school diploma and notarized translation in English or Korean - Apostille certificate: if applicable
5	Transcript	1	Original copy of a high school grade transcript and notarized translation in English or Korean
6	Certificate of completion	1	Original copy of a University certificate and notarized translation in English or Korean.
7	Transcript(College or University)	1	Original copy of a high school grade transcript and notarized translation in English or Korean
8	Letter of Recommendation	1	Korean Embassy
		1	Teacher of one's affiliated high school (English)
9	Copy of passport	1	
10	Certificates of a citizenship of the applicants and his/her parents	1 of each	A birth certificate or a copy of passport, etc.
11	Official documents indicating the family relationship between the applicant and parents	1	Original copy and notarized translation certificate in English
12	Medical report	1	Original copy (notarized translation in English or Korean)
13	TOPIK certificate	1	If applicable. Valid within 2 years as of Mar. 1, 2019
14	Certificate of loss of Korean citizenship	1	If Korean origins(applicant and his/her parents)

[Note]

- a) All the documents are to be filled out either in Korean or English in block letters (Print or type). Certificates, diploma, transcripts, credentials, etc. issued in languages other than English must include notarized translation in English or Korean. Confirmation stamp on the translated documents from Korean Embassy/consulate in the country of applicants shall be accepted.
- b) Submitted documents shall not be returned to the applicant.
- c) Incomplete or incorrect documents are subject to rejection.
- d) If a college student is enrolled on a two-year, three-year, four-year basis, s/he must submit a certificate of completion and transcription.
- e) Transfer to 3rd year (junior) student should submit highest level of proof (min. 2 years) with transcription.
- f) Name on the notarized translation certificate should be in English
- g) Educational certificate (diploma) with notarized documents in Korean should be certified by Apostille or Korean Embassy/Consulate in your country
 - ※ Relevant nations of Apostille or certified by Korean embassy (consulate)
 - Hague Apostille Country list: <http://www.internationalapostille.com/hague-apostille-member-countries/>

(2) Master's & Doctor's course

No.	Documents	No. of copies	Note
1	Application form	1	Prescribed form
2	Picture	2	Passport size, color, background color should be white Color scanned file should be sent to jinwoo.knu@gmail.com
3	Study plan, Self-introduction	1	Prescribed form
4	Diploma	1	- Original copy of highest level of certificate (undergraduate or master's course) - Apostille certificate: if applicable
		2	Notarized translation in Korean
5	Transcript	1	Original copy of transcript(highest level of education: undergraduate or master's course)
		2	Notarized translation in Korean
6	Letter of Recommendation	1	Korean Embassy
		1	Professor of one's affiliated university(English)
7	Copy of passport	1	
8	Certificates of a citizenship of the applicants and one's parents	1 of each	Original copy
		1 of each	Notarized translation certificate in Korean
9	Official documents indicating the family relationship between the applicant and parents	1	Original copy
		1	Notarized translation certificate in Korean
10	Medical report	1	Original copy (notarized translation in English or Korean)
11	TOPIK certificate	1	If applicable. Valid within 2 years as of Mar. 1, 2019
12	Certificate of loss of Korean citizenship	1	If Korean origins(applicant and his/her parents)

[Note]

- a) All the documents are to be filled out either in Korean or English in block letters (Print or type). Certificates, diploma, transcripts, credentials, etc. issued languages other than Korean must include notarized translation in Korean. Confirmation stamp on the translated documents from Korean Embassy/consulate in the country of applicants shall be accepted.
 - b) Submitted documents shall not be returned to the applicant.
 - c) Incomplete or incorrect documents are subject to rejection.
 - d) Graduate of an undergraduate program must be enrolled in a master's program. In case of any special reason, s/he can be transferred to a 3rd year (junior) only if approved in advance.
 - e) Name on the notarized translation certificate in Korean should be in English
 - f) Educational certificate (diploma) with notarized documents in Korean should be certified by Apostille or Korean Embassy/Consulate in your country
- ※ Relevant nations of Apostille or certified by Korean embassy (consulate)
- Hague Apostille Country list: <http://www.internationalapostille.com/hague-apostille-member-countries/>

※ Apostille Member (as of 2017.09.21)

Area	Nation
Asia (17)	Australia, China(Macau, Hong Kong), Japan, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan
Europe (52)	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italia, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Rumania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America (1)	United States
South America (28)	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala
Africa (11)	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, São Tomé and Príncipe, Swaziland, Malawi, Cape Verde, Seychelles
Middle East (4)	Oman, Israel, Bahrain, Morocco

- Hague Apostille Country list: <http://www.internationalapostille.com/hague-apostille-member-countries/>

9. Place of Submission

- Documents must be submitted to the Korean Embassy or Consulate in the country of origin.
- In the case of sister Universities and partners, students can submit their own applications with recommendation letters from the head of the institution or from a guidance professor.
- The application documents must be arranged in the same order as written on the “Check list”

10. Notes

(1) The undergraduate course, Master's and Doctor's course of Korean Universities consist of 2 semesters (spring semester: March ~ June, fall semester: September ~ December).

(2) All applicants should keep the submission deadline.

(3) Prior to arrival, grantees should acquire some knowledge about Korea and Korean culture, etc.

▪ Korean Language Study	http://www.sejonghakdang.org
▪ Korean Culture	http://korea.net
▪ The Korean Embassy abroad	http://www.mofat.go.kr
▪ Entry & Residence	http://immigration.go.kr

(4) Successful candidate is required to get a visa from the Korean embassies before arriving in Korea, and the affairs related to the stay in Korea will be handled by Kangnam University.

- (5) Successful candidate will be managed pursuant to the matters to be attended to awardees and should arrive in Korea by the designated date. If the successful candidate doesn't observe it without any advance notice, the scholarship award will be canceled.
- (6) Scholars must live in a dormitory of Kangnam University. During Korean language learning, scholars cannot bring their family.**
- [Outside Residence Rule]
- ✕ Students who wish to stay outside must submit a letter of desire to stay outside and parents' consent at least a month in advance for approval and must meet following conditions.
- ① Married couples are allowed to live outside only if they live together in the vicinity of Kangnam University (within 10 km radius of the school basis) after start of the regular course.
 - ② If undergraduate or master's course student who wishes to stay outside, s/he is allowed to live outside six months (1st semester + vacation) after starting the regular course.
 - ③ Student must obtain an outside residence rental agreement prepared under the student's own name.
 - ④ No financial support for accommodation when living outside.
 - ⑤ Kangnam University and the Shimjeon Foundation are not responsible in any case for any problems that arise for students living outside.
- (7) Successful candidate will do his/her best to comply with University regulations and to devote themselves to his/her study.
- (8) Successful candidate should positively observe and support the administrative measures and events decided by Kangnam University and Shimjeon Foundation.
- (9) Successful candidate cannot get the consecutive support for the further degree course within 2 years after obtaining the degree for which they applied.
- (10) Fail to pass required Korean language level for the regular course after maximum one (1) year of Korean language course, student may choose self-financing in Korea and maintain scholarship benefit after achieving required Korean language level or s/he can go back to his/her country and re-apply scholarship benefit after acquiring the required Korean language level within one (1) year. (Self-financing includes language school education and dormitory expenses until start regular course)
- (11) By the immigration law, only a leave of absence due to illness is permitted. All financial support shall be suspended, and shall re-commence for the remaining period when the student returns to the program. However, the leave of absence shall not exceed one (1) year.
- (12) When student fails to get a degree within the period of scholarship support, the support shall be terminated and student bears all the financial expenses until he/she gets a degree.
- (13) Kangnam University shall offer one-way airplane ticket for the student who wishes to return to his/her country when fail to pass required Korean language level or personal reason such as giving up admission to regular course after one (1) year (4 semesters) of Korean language course and leave within one (1) month

from the end date of 4th semester. Certificate of Korean language course will be sent to the home country one (1) month from the departure date.

- (14) Drop out, leave of absence, transfer to another domestic or foreign institute during Korean language course, undergraduate and graduate course, airfare to homeland shall be student's own expense.
- (15) When student stays in Korea over one (1) month of graduation date or the case of above clause 4-(1) and he/she cannot graduate regular course within one (1) year after exceeding scholarship period, airfare to homeland shall be student's own expense.
- (16) Student should visit International office or email (Kangnam University: jinwoo.knu@gmail.com , Shimjeon foundation: shimjeon@hanmail.net) for changes of contact information (phone number, email address etc.) or temporary return to home country during vacation. Student who completes or finishes course and live in Korea should update his/her contact information. Student shall be responsible for any disadvantage arising from an inability to contact or locate them.
- (17) Students returning home during vacation
- Student should arrange airplane ticket upon the schedule of starting date of vacation and entrance period of dormitory. Kangnam University shall not pay the dormitory during vacation.
 - 1 time of maximum 3 weeks (21 days) of temporary leave per vacation for personal reason will be approved and Kangnam University support dormitory during vacation.
(Ex.: Departure on July 1, arrival date to Korea should be max. July 21.)
 - Student who apply dormitory for the vacation and leave Korea without any prior notice or temporary leave over 3 weeks (21 days) for personal reason, dormitory fee will be student's responsibility and the amount will be deducted from the new semester dormitory fee or partial living expense support.
- (18) Certificate of residence
- Students living abroad for a short period of time during vacation must submit a 'certificate of entry and departure(출입국 사실증명)' from Gugal Resident Center(구갈동주민센터) in March and September every year. (Due date: by 2nd week Friday of March/September)

11. Contacts

(1) Postal Address

#116, Office of International Affairs, Main Building, Kangnam University
40 Gangnam-ro, Giheung-gu, Yongin-si, Gyeonggi-do, South Korea. Postal code 16979

(2) Tel: 82-31-280-3421 (Mr. Jinwoo Lee, Team Leader)

(3) Fax: 82-31-280-3612

(4) E-mail: jinwoo.knu@gmail.com (To receive large application files.)